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Report of the Head of Scrutiny and Member Development

Scrutiny Board (Health and Adult Social Care)

Date: 17th March 20008

Subject: Recommendation tracking

Electoral Wards Affected:	Specific Implications For:
	Equality and Diversity Community Cohesion
Ward Members consulted (referred to in report)	Narrowing the Gap

1.0 Introduction

- 1.1 Last year Overview and Scrutiny Committee agreed to adopt a new, more formal system of recommendation tracking, to ensure that scrutiny recommendations were more rigorously followed through.
- 1.2 As a result, each Board now receives a quarterly report, allowing the Board to monitor progress and identify completed recommendations; those progressing to plan; and those where there is either an obstacle or progress is not adequate. The Board is then be able to take further action as appropriate.
- 1.3 A standard set of criteria has been produced, to enable the Board to assess progress. These are presented in the form of a flow chart at Appendix 1. The questions should help to decide whether a recommendation has been completed, and if not whether further action is required.
- 1.4 To assist Members with this task, the Principal Scrutiny Adviser has given a draft status for each recommendation in the tables in Appendix 2 and 3. The Board is asked to confirm whether these assessments are appropriate, and to change them where they are not.
- 1.5 In deciding whether to undertake any further work, members will need to consider the balance of the Board's work programme.

2.0 Previous recommendation tracking reports

2.1 The Board's last quarterly report was received at the December meeting, rescheduled from November, in the interests of maintaining a balanced work programme. At this meeting, the Board's tracking report will cover recommendations in the Dignity in Care

And Community Development in Health and Well Being reports. A joint response has been provided for the Community Development report from Leeds PCT, Adult Social Services and the Healthy Leeds Partnership.

4.0 Recommendation

- 4.1 Members are asked to:
 - Agree those recommendations which no longer require monitoring;
 - Identify any recommendations where progress in unsatisfactory and determine the action the Board wishes to take as a result.